

**ROOSEVELT SOIL & WATER CONSERVATION DISTRICT
MONTHLY MEETING**

November 13, 2025; 7:00 a.m.

AGENDA

Call the meeting to order

Opening Prayer

U.S. Pledge of Allegiance

New Mexico Pledge of Allegiance (I salute the flag of the State of New Mexico and the Zia symbol of perfect friendship among united cultures.)

Approve the Agenda – (1)

Approval of the Minutes – October 9, 2025 (2)

Financial Reports – (3A, B, & C)

General account

Approve all bills due

NMDA Report – (4)

Sentinel Landscape – Marco Lueras

Grants - Travis Day

Haoying Wang – letter of support request

Review the mail

Project Reports

Rain Enhancement Program - Display

Shade Ball Conservation Project

All About Ag

Healthy Soils Grant – 1st Quarterly Report/Update Budget (5)

ZiaMet

Cost-Share Program

High Plains CWMA

Well Monitoring (6)

Old Business

New Business

George Bomar – Contract (7)

Resolution #4-2026 Open Meetings Act (8)

Resolution #5-2026 – 2026 Budget Adjustment (9)

Prairie Partners Dec. 2 Tucumcari – RSVP/speaker gift sponsorship (10)

Pay Bond - \$505

NACD Dues

Annual Meeting with SW Quay, Border, and Central Curry 2026

Building Issues

Supervisor Reports

Administrative Assistant Report

FSA Report

Public Comment – Comments are limited to 2 minutes per person. Total of 30 minutes.

The Board may enter into Executive Session to discuss the items listed on the agenda pursuant to NMSA 1978, Section 10-15-1(H).



**Roosevelt Soil and Water Conservation District
Monthly Meeting
November 13, 2025**

<u>Board Members Present</u>	<u>Board Members Absent</u>	<u>Others Present:</u>
Mike Cone Mitzi Miller	Sharon Davis	Dawn Privett Mike Rackler
Rick Ledbetter Quentin Carnes		Marco Lueras Raymond Mondragon
Kendell Buzard Dylan Marks		Haoying Wang George Bomar
		Miles Mitchell Gary Walker
		D'Llaynn Bruce, Meadow Forget

Mike Cone called the meeting to order at 7:04 a.m.

Opening prayer, U.S. Pledge of Allegiance, & New Mexico Pledge.

Agenda: Rick Ledbetter moved to approve the agenda. Quentin Carnes seconded. Motion carried.

Minutes: Quentin Carnes moved to approve the October 9, 2025 Meeting Minutes as presented. Mitzi Miller seconded. Motion carried.

Financial Reports & Bills: Mitzi Miller moved to approve the financial reports for filing and bills for payment. Kendell Buzard seconded. Motion carried. (See attached.)

NMDA Report: Miles Mitchell presented the NMDA Report.

Sentinel Landscape: Marco Lueras gave an update.

Grants -Travis Day: No report.

Haoying Wang: Rick Ledbetter moved to sign a letter of support, as amended, for Dr. Wang's grant funding request "Developing a Data-Driven Decision Support System for Managing Seasonal Weather Risks in Agricultural and Bioeconomy Production". Dylan Marks seconded. Motion carried.

Review Mail: There was no mail.

Rain Enhancement Program: Rick Ledbetter, George Bomar, and Dave Dubois presented our RAIN project at the Water & Natural Resources meeting in Artesia on October 28th.

George Bomar is working with the ISC to update guidelines and rules for cloud seeding licensing in New Mexico.

Rick Ledbetter moved to hire Kaly Cone to create a RAIN display banner. Dylan Marks seconded. Motion carried.

Shade Ball Conservation Project: For customers ordering shade balls for shipment, the Board advised that all balls, handling fees, and shipping costs would need to be paid in advance.

Mike Rackler gave an update on the City's activities. He discussed the improvement of the wastewater treatment facility.

Meadow Forget introduced herself as the new Roosevelt County Manager.

Raymond Mondragon informed the Board of a Legislative Forum that is planned for Dec. 16, 2025, at noon, in Tucumcari.

All About Ag: No new information.

Healthy Soils Grant: The Board will schedule a meeting with Dean Bruce to update our budget and reporting requirements for the project.

ZiaMet: [ZiaMet Weather Station Network](#)

Cost-Share Program: No new information.

High Plains CWMA: The next meeting has been re-scheduled to January 8, 2026 at 2:00 p.m. at the Portales USDA office.

Well Monitoring: The latest report from New Mexico Bureau of Geology & Mineral Resources was reviewed by the Board.

George Bomar Contract: The contract for services was executed and filed.

Resolution #4-2026 Open Meetings Act: Rick Ledbetter moved to approve Resolution #4-2026. Quentin Carnes seconded. Motion carried. Roll call was unanimous in the affirmative.

Resolution #5-2026 FY26 Budget Adjustment: Kendell Buzard moved to approve Resolution #5-2026. Quentin Carnes seconded. Motion carried. Roll call was unanimous in the affirmative.

Prairie Partners: The Prairie Partners meeting will be held on Dec. 3rd in Tucumcari. Dylan Marks moved to allow Dawn Privett to spend up to \$150 for the speaker gift basket sponsorship. Mitzi Miller seconded. Motion carried.

Pay Bond: Mitzi Miller moved to pay the bond in the amount of \$505. Rick Ledbetter seconded. Motion carried.

NACD Dues: Dylan Marks moved to pay \$775 in FY2026 dues. Rick Ledbetter seconded. Motion carried.

Annual Meeting: Rick Ledbetter moved to sponsor the Annual Meeting with Border, SW Quay, and Central Curry SWCDs. Mitzi Miller seconded. Motion carried.

Building Issues: The USDA office is back to normal operations.

Supervisor Reports: Mike Cone, Rick Ledbetter, Dylan Marks, and Dawn Privett gave an update on the NMACD Annual Meeting that they attended in Albuquerque Oct. 20-22.

Dylan Marks gave an update on the Sentinel Steering Committee Meeting that he attended on Oct. 23.

Administrative Assistant Report: Dawn Privett gave her report on her activities.

FSA Report: None.

Public Comment: None.

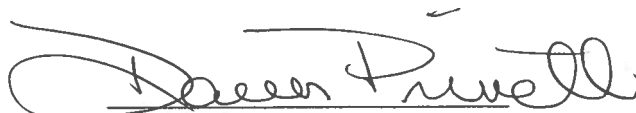
Dylan Marks moved to enter Executive Session. Rick Ledbetter seconded. Motion carried. Roll call was unanimous in the affirmative.

Dylan Marks moved to exit Executive Session. Mitzi Miller seconded. Roll call was unanimous in the affirmative. No further action.

Next month's meeting will be on Thursday, December 4, 2025, at 7:00 a.m., at the Portales USDA Office.

Mitzi Miller moved to adjourn the meeting at approximately 10:27 a.m. Dylan Marks seconded. Motion carried.


Chairman


Administrative Assistant

Oct 2025

Roosevelt Soil & Water Conservation District

12/2/2025 9:42 AM

Register: JP Stone Community Bank

From 09/30/2025 through 10/31/2025

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/30/2025			Interest Income	Interest		X	0.80	89,974.72
09/30/2025	debit	US Treasury	-split-	85-0324208	688.70	X		89,286.02
09/30/2025	debit	NM Taxation and Re...	Payroll Liabilities	02-194990-005	30.53	X		89,255.49
09/30/2025	debit	NM Taxation and Re...	Taxes-CRS		206.67	X		89,048.82
09/30/2025	debit	NM Taxation and Re...	-split-		43.20	X		89,005.62
09/30/2025	debit	NM Dept of Workfor...	Payroll Liabilities	18-0779-1	35.11	X		88,970.51
10/01/2025	6368	Collin Carnes	Building Expenses:Rep...	8/13/2025 - 9/2...	252.00	X		88,718.51
10/01/2025	6369	Collin Carnes	-split-	Healthy Soils - ...	189.30	X		88,529.21
10/01/2025	6366	Dawn M. Privett	-split-		1,083.79	X		87,445.42
10/01/2025	6367	Robin L. Griffith	-split-		341.34	X		87,104.08
10/01/2025	6370	Dylan Marks	-split-		80.86	X		87,023.22
10/01/2025	6371	Kendell R. Buzard	-split-		39.30	X		86,983.92
10/01/2025	6372	Mike Cone	-split-		80.86	X		86,903.06
10/01/2025	6373	Mitzi Miller	-split-		39.30	X		86,863.76
10/01/2025	6374	Quentin G Carnes	-split-		39.30	X		86,824.46
10/01/2025	6375	Rick G Ledbetter	-split-		80.87	X		86,743.59
10/01/2025	6376	Sharon L. Davis	-split-		80.87	X		86,662.72
10/06/2025	6377	void	VOIDED CHECKS			X		86,662.72
10/06/2025	6378	Jori's Landscape Mai...	Building Expenses:Rep...	#1229	350.00	X		86,312.72
10/06/2025	6379	KENW/FM	Education Program/Sp...	All About Ag S...	2,500.00	X		83,812.72
10/06/2025	6380	KENW/FM	Grants/Programs:Dstrl...	All About Ag ...	1,683.00	X		82,129.72
10/06/2025	6381	Mitzi Miller	Training/Meetings	Mtg supplies	23.66	X		82,106.06
10/06/2025	6382	Roosevelt County El...	Utilities	#753427001 &...	1,012.11	X		81,093.95
10/06/2025	6383	Yucca Telecom	Utilities	#22480	100.53	X		80,993.42
10/06/2025	6384	Roosevelt County W...	Utilities	#00004171	80.62	X		80,912.80
10/15/2025	6388	Dawn M. Privett	-split-		1,086.05	X		79,826.75
10/15/2025	6389	Robin L. Griffith	-split-		343.59	X		79,483.16
10/16/2025	6385	Eastern Plains Counc...	Dues and Subscriptions	2025-2026 Me...	250.00	X		79,233.16
10/16/2025	6386	Ed's Recycling Cente...	Utilities	Invoice #46509	82.59	X		79,150.57
10/16/2025	6387	Dawn M. Privett	Education Program/Sp...	Reimbursement...	71.12	X		79,079.45
10/22/2025			Grant/Programs:Health...	Deposit		X	189.30	79,268.75
10/25/2025			Rental Income	Deposit			7,430.00	86,698.75
10/31/2025			Sale of Shade Balls	Deposit		X	1,240.00	87,938.75
10/31/2025			Interest Income	Interest		X	0.71	87,939.46
10/31/2025			Sale of Shade Balls	Deposit		X	91.00	88,030.46

Roosevelt Soil & Water Conservation District
Profit & Loss Budget vs. Actual
July through October 2025

	Jul - Oct 25	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Grant/Programs			
Playa Lakes	0.00	10,000.00	-10,000.00
District/Legacy - All About Ag	3,085.50	12,000.00	-8,914.50
Healthy Soils Grants	189.30	45,784.00	-45,594.70
Admin Fees	1,234.20	8,116.00	-6,881.80
Capacity Building	0.00	80,000.00	-80,000.00
Total Grant/Programs	4,509.00	155,900.00	-151,391.00
Rain Enhancement	0.00	870,000.00	-870,000.00
Rental Income	29,720.00	89,160.00	-59,440.00
Sale of Shade Balls	36,964.60	175,000.00	-138,035.40
NMSU Funding	30,330.07	100,000.00	-69,669.93
Tree Sales/Windbreak	157.50	2,500.00	-2,342.50
Misc. Income	1,305.00	1,000.00	305.00
Interest Income	3,316.66	7,832.00	-4,515.34
Total Income	106,302.83	1,401,392.00	-1,295,089.17
Gross Profit	106,302.83	1,401,392.00	-1,295,089.17
Expense			
Grants/Programs			
Playa Lakes	0.00	10,000.00	-10,000.00
Capacity Building	0.00	80,000.00	-80,000.00
Dstr/Legacy - All About Ag	1,683.00	13,464.00	-11,781.00
Healthy Soils Grants	189.30	44,320.00	-44,130.70
Total Grants/Programs	1,872.30	147,784.00	-145,911.70
Cost-Share Program	0.00	10,000.00	-10,000.00
Rain Enhancement Program			
Rain Enhancement Operations	0.00	820,000.00	-820,000.00
Rain Enhancement Consulting	0.00	50,000.00	-50,000.00
Total Rain Enhancement Program	0.00	870,000.00	-870,000.00
Building Expenses			
Building Supplies	841.06	1,500.00	-658.94
Repairs & Maintenance	1,922.00	20,000.00	-18,078.00
Total Building Expenses	2,763.06	21,500.00	-18,736.94
Shade Balls Purchase	59,400.00	150,000.00	-90,600.00
Advertising	0.00	750.00	-750.00
Dues and Subscriptions	3,791.87	7,500.00	-3,708.13
Education Program/Sponsorships	3,228.68	3,500.00	-271.32
Insurance			
Bond	0.00	750.00	-750.00
D&O	1,087.00	1,200.00	-113.00
Building/Liability Insurance	4,554.00	5,000.00	-446.00
Total Insurance	5,641.00	6,950.00	-1,309.00
Mileage/Travel	50.16	6,000.00	-5,949.84
Miscellaneous	4,786.88	2,000.00	2,786.88
Payroll Wages/Expenses			
Payroll Expenses	14,372.82		
Payroll Wages/Expenses - Other	0.00	50,000.00	-50,000.00
Total Payroll Wages/Expenses	14,372.82	50,000.00	-35,627.18

3:02 PM

11/07/25

Accrual Basis

Roosevelt Soil & Water Conservation District
Profit & Loss Budget vs. Actual
July through October 2025

	Jul - Oct 25	Budget	\$ Over Budget
Professional Fees			
Audit Expense	0.00	11,000.00	-11,000.00
Consulting	10,762.50	25,000.00	-14,237.50
Legal Fees	0.00	2,000.00	-2,000.00
Total Professional Fees	10,762.50	38,000.00	-27,237.50
Supplies			
Office Equipment	0.00	8,500.00	-8,500.00
Office Supplies	32.14	2,000.00	-1,967.86
Total Supplies	32.14	10,500.00	-10,467.86
Supervisors Meetings	1,260.00	4,500.00	-3,240.00
Taxes-CRS	302.74	2,500.00	-2,197.26
Training/Meetings	852.16	4,500.00	-3,647.84
Tree Sales/Windbreak Expense	0.00	2,000.00	-2,000.00
Utilities	5,569.97	20,000.00	-14,430.03
Total Expense	114,686.28	1,357,984.00	-1,243,297.72
Net Ordinary Income	-8,383.45	43,408.00	-51,791.45
Net Income	-8,383.45	43,408.00	-51,791.45



Resolution #4-2026

**ROOSEVELT SOIL AND WATER CONSERVATION DISTRICT
OPEN MEETINGS RESOLUTION**

WHEREAS, SECTION 10-15-1 (B) of the Open Meetings Act (Section 10-15-1 through 10-15-4 NMSA 1978) states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, commission, or other policy-making body of any state agency held for the purpose of formulation of public policy, discussing public business, or for the purpose of taking any action within the authority of such board, commission, or other policy-making body, are declared to be public at all times; and

WHEREAS, any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule regulation, or formal action occurs shall be held only after reasonable notice to the public, and

WHEREAS, Section 10-15-1 C of Open Meetings Act requires the Roosevelt Soil and Water Conservation District to determine annually what constitutes reasonable notice of its public meetings;

NOW THEREFORE BE IT RESOLVED by the Roosevelt Soil and Water Conservation District on this 13th day of November 2025:

1. Regular meetings of the Roosevelt Soil and Water Conservation District shall ordinarily be held each month at 7:00 a.m. on the 2nd Thursday of each month. A proposed agenda will be available from the Administration Assistant, posted on our website ([HOME | mysite \(rooseveltswcd.wixsite.com\)](https://home.mysiterooseveltswcd.wixsite.com)), and in our office located at 050 NM Highway 467, Portales, NM. Notice of regular meetings will be given four (4) days before the meeting to parties who request it in writing.
2. Notice of regular meetings shall be posted three (3) days before each regular meeting on our website ([HOME | mysite \(rooseveltswcd.wixsite.com\)](https://home.mysiterooseveltswcd.wixsite.com)) and in our office located at 050 NM Highway 467, Portales, NM.

3. The Chairman may call special meetings of the Roosevelt Soil and Water Conservation District, or a majority of the members, upon seven (7) days notice. Parties who have requested notice of meetings in writing will be notified by telephone.
4. Emergency meetings of the Roosevelt Soil and Water Conservation District are meetings called under circumstances, which demand immediate action, by the Board of Supervisors. The Chairman or majority of the members upon eight (8) hours notice may call emergency meetings. Parties who have requested a notice of meetings in writing will be notified by telephone.
5. The Board may enter into Executive Session to discuss the items listed on the agenda.
6. Zoom access may be requested.

ATTEST:

Dawn Fivell
SIGNATURE

Admin Asst.
TITLE

11/13/25
DATE



RESOLUTION #5-2026
ROOSEVELT SOIL & WATER CONSERVATION DISTRICT
FY2026 BUDGET ADJUSTMENT

WHEREAS, the Governing body in and for the Roosevelt Soil & Water Conservation District, State of New Mexico, needs to adjust the current approved budget submitted for fiscal year 2026 to add a Capacity Building line item in the amount of \$80,000 of income and \$80,000 in expenses. To compensate for this addition, the Rain Enhancement income and expenses were each decreased by \$80,000, resulting in the same Income and Expense totals as previously submitted, and

WHEREAS, said budget was adjusted on the basis of need and through cooperation with all user departments, elected officials, and other department supervisors, and

WHEREAS, the official meetings for the review of said documents were duly advertised for November 13, 2025, in compliance with the State Open Meetings Act, and

WHEREAS, it is the majority opinion of this Board that the adjusted budget meets the requirements as currently determined for fiscal year 2026,

NOW THEREFORE, BE IT RESOLVED, that the Roosevelt Soil & Water Conservation District hereby accept and approve the adjustment on LGBMS for the FY2026 Budget.

ACCEPTED AND APPROVED this 13th day of November, 2025, in regular session by the Roosevelt Soil & Water Conservation District, at the Portales USDA Office, 050 NM Hwy 467, Portales, in Roosevelt County, New Mexico.

Mike Cone, Chairman
Roosevelt Soil & Water Conservation District

11/13/25
Date

These resolutions passed upon a motion made by Kendell Buzard and
seconded by Quentin Carnes vote as following:

Mike Cone	<u>Mike Cone</u>
Quentin Carnes	<u>Quentin Carnes</u>
Rick Ledbetter	<u>Rick Ledbetter</u>
Mitzi Miller	<u>Mitzi Miller</u>
Sharon Davis	<u>Sharon Davis</u>
Kendell Buzard	<u>Kendell Buzard</u>
Dylan Marks	<u>Dylan Marks</u>

ATTEST:

Dawn Trivett
SIGNATURE

Admin Asst,
TITLE

11/13/2025
DATE