



Resolution #4-2021

**ROOSEVELT SOIL AND WATER CONSERVATION DISTRICT
OPEN MEETINGS RESOLUTION**

WHEREAS, SECTION 10-15-1 (B) of the Open Meetings Act (Section 10-15-1 through 10-15-4 NMSA 1978) states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, commission, or other policy-making body of any state agency held for the purpose of formulation of public policy, discussing public business, or for the purpose of taking any action within the authority of such board, commission, or other policy-making body, are declared to be public at all times; and

WHEREAS, any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule regulation, or formal action occurs shall be held only after reasonable notice to the public, and

WHEREAS, Section 10-15-1 C of Open Meetings Act requires the Roosevelt Soil and Water Conservation District to determine annually what constitutes reasonable notice of its public meetings;

NOW THEREFORE BE IT RESOLVED by the Roosevelt Soil and Water Conservation District on this 11th day of November 2021:

1. Regular meetings of the Roosevelt Soil and Water Conservation District shall ordinarily be held each month at 7:00 a.m. on the 2nd Thursday of each month. A proposed agenda will be available from the Administration Assistant. The office is located at 050 NM Highway 467, Portales, NM. Notice of regular meetings will be given four (4) days before the meeting to parties who request it in writing.
2. Notice of regular meetings shall be posted three (3) days before each regular meeting.

3. The Chairman may call special meetings of the Roosevelt Soil and Water Conservation District, or a majority of the members, upon seven (7) days notice. Parties who have requested notice of meetings in writing will be notified by telephone.
4. Emergency meetings of the Roosevelt Soil and Water Conservation District are meetings called under circumstances, which demand immediate action, by the Board of Supervisors. The Chairman or majority of the members upon eight (8) hours notice may call emergency meetings. Parties who have requested a notice of meetings in writing will be notified by telephone.
5. The Board may enter into Executive Session to discuss the items listed on the agenda.

Mike Cone
Chairman, Board of Supervisors

Dated 11/11/21

This resolution passed upon motion by Rick Ledbetter
and seconded by Mitzi Miller

Mitzi Miller Mitzi Miller

Mike Cone Mike Cone

George Hay George Hay

Rick Ledbetter Rick Ledbetter

Kendell Buzard _____

Quentin Carnes Quentin Carnes

Sharon Davis _____