

**ROOSEVELT SOIL & WATER CONSERVATION DISTRICT
MONTHLY MEETING**

December 14, 2023; 7:00 a.m.

AGENDA

Call the meeting to order

Opening Prayer

U.S. Pledge of Allegiance

New Mexico Pledge of Allegiance (I salute the flag of the State of **New Mexico** and the Zia symbol of perfect friendship among united cultures.)

Approve the Agenda

Approval of the Minutes – November 10, 2023

Financial Reports

General account

Noxious Weed account

Approve all bills due

NRCS Report

NMDA Report

Review the mail

Project Reports

Playa Lakes Restoration Project – Weaver Ranch Project

Weather Program

Shade Ball Conservation Project – Capital Outlay Requests/Building Quote/Purchase pallet jack

Virtual Mtg. Equip Capital Outlay Request

High Plains CWMA – Purchase sprayer

ZiaMet

Cost-Share Program

Old Business

New Business

Review mileage & per diem for 2024

Building Issues – Gate Opener

Supervisor Reports

Administrative Assistant Report

FSA Report

Public Comment – Comments are limited to 2 minutes per person. Total of 30 minutes.

The Board may enter into Executive Session to discuss the items listed on the agenda pursuant to NMSA 1978, Section 10-15-1(H).



**Roosevelt Soil and Water Conservation District
Monthly Meeting
December 14, 2023**

<u>Board Members Present</u>	<u>Absent</u>	<u>Others Present:</u>
Mike Cone Kendell Buzard	Sharon Davis	Dean Bruce Dylan Marks
Rick Ledbetter Quentin Carnes	Mitzi Miller	Christopher Rustay George Bomar
		D'Laynn Bruce Mike Rackler
		Ladona Clayton Gary Walker
		Kyle Rose Charlie Marquez
		Dawn Privett

Mike Cone called the meeting to order at 7:01 a.m.

Opening prayer, U.S. Pledge of Allegiance, & New Mexico Pledge.

Agenda: Rick Ledbetter moved to approve the agenda as presented. Quentin Carnes seconded. Motion carried.

Minutes: Quentin Carnes moved to approve the November 10, 2023 meeting minutes as presented. Rick Ledbetter seconded. Motion carried.

Financial Reports & Bills: Kendell Buzard moved to approve the financial reports for filing and bills for payment. Quentin Carnes seconded. Motion carried. (See attached.)

NRCS Report: D'Laynn Bruce presented the NRCS report.

The Board will request to be added to the New Mexico Environment Department's Reuse Regulation Stakeholder List. An updated Land Use Plan will also be sent to the Department.

NMDA Report: Dean Bruce presented the NMDA Report.

Review Mail: The mail was reviewed.

Dr. Ladona Clayton: Dr. Ladona Clayton, Executive Director of the Ogallala Land & Water Conservancy introduced herself and described her work with Central Curry SWCD on the Ogalla RCPP Project. She also discussed the future Eastern New Mexico Sentinel Landscape Designation.

Playa Restoration Project: Kyle Rose and Christopher Rustay discussed the Playa Restoration Project and the process of reviewing and approving the Project Application for Willard Heck.

Rick Ledbetter moved to approve the Application for Playa Restoration Program from Willard Heck. Quentin Carnes seconded. Motion carried.

Christopher mentioned that there is a job opportunity for someone to work with NM Game & Fish on the Playa Restoration Project.

Weather Program: Gary Walker notified the District that the New Mexico Interstate Stream Commission has renewed our application for cloud seeding for 2024.

George Bomar suggested attending the 7th Biennial Texas Panhandle Water Conservation Symposium in Amarillo on February 28, 2024.

Charlie Marquez, Rick Ledbetter, and Kendell Buzard had several meetings with different legislators regarding our Weather Program and Capital Outlay requests.

Charlie is also working with Dr. Jay Lillywhite from NMSU to assist with the Weather Program.

Shade Ball Water Conservation Project: A Special Meeting will be held on Tuesday, December 19, 2023, at 8:00 a.m., in our office to review the RFP for the construction (Phase 1 & 2) of our shade ball storage building.

Quentin Carnes moved to purchase a pallet jack from Z7 Farms in the amount of \$660 to be used to move shade balls. Kendell Buzard seconded. Motion carried.

No further information has been gathered regarding our research project. We will follow-up with Patrick Kircher and Sam Smallidge.

Virtual Meeting Equipment Capital Outlay Request: The Capital Outlay Request documents were reviewed by the Board.

High Plains CWMA: The purchase of a weed sprayer has been added to our Water Quality & Control Grant Budget for our noxious weed program. This will be discussed further at the next High Plains CWMA meeting on Thursday, January 11, 2024.

ZiaMet Program: David Dubois was here this week to work on the unit. He showed Quentin how to clean the rain reservoirs. The unit is still not measuring rainfall. [ZiaMet Weather Station Network \(nmsu.edu\)](https://nmsu.edu).

Cost-Share Program: No new information.

Review Mileage & Per Diem for 2024: Rick Ledbetter moved to accept the IRS standard mileage rate of 65.5 cents per mile for the 2024 calendar year. Quentin Carnes seconded. Motion carried.

Cox Refrigeration Quarterly Service Bid: Rick Ledbetter moved to accept Cox Refrigeration's Quarterly Service Bid of \$399.83 per quarter.

Building Issues: Quentin and Rick are working on installing the new gate opener.

D'llaynn Bruce reported a possible leak in the ceiling in her office. Quentin will determine if any action is needed.

Supervisor Reports: Quentin Carnes attended the Prairie Partners Meeting in Tucumcari on December 5, 2023.

Administrative Assistant Report: Dawn Privett gave her report.

FSA: No report.

Public Comment: There was no public comment.


Rick Ledbetter moved to enter Executive Session. Kendell Buzard seconded. Motion carried. Roll call vote was unanimously approved.

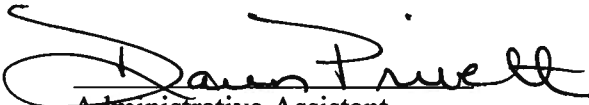
Rick Ledbetter moved to exit from Executive Session. Kendell Buzard seconded. Motion carried. Roll call vote was unanimously approved.

Kendell Buzard moved to pay Dawn Privett a bonus of \$3,000. Rick Ledbetter seconded. Motion carried.

Next month's meeting will be Thursday, January 11, 2024, at 7:00 a.m. at the Portales USDA Office.

Kendell Buzard moved to adjourn the meeting at approximately 9:34 a.m. Quentin Carnes seconded. Motion carried.


Chairman


Administrative Assistant

Roosevelt Soil & Water Conservation District

12/14/2023 3:59 PM

Register: JP Stone Community Bank

From 10/31/2023 through 11/30/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/31/2023			Interest Income	Interest		X	1.19	138,634.68
11/01/2023	5766	Dawn M. Privett	-split-		876.97	X		137,757.71
11/01/2023	5767	Robin L. Griffith	-split-		312.17	X		137,445.54
11/09/2023			Tree Sales/Windbreak	Deposit			210.00	137,655.54
11/09/2023			Tree Sales/Windbreak	Deposit		X	12.50	137,668.04
11/09/2023	5771	n/a	VOIDED CHECKS	VOID:		X		137,668.04
11/09/2023	5773	CNA Surety	Insurance:Bond	Bond #69266209	591.06	X		137,076.98
11/09/2023	5774	Roosevelt County W...	Utilities	#00004171	200.14	X		136,876.84
11/09/2023	5775	Roosevelt County El...	Utilities	#753427	960.82	X		135,916.02
11/09/2023	5776	Yucca Telecom	Utilities	#22480	89.95	X		135,826.07
11/09/2023	5777	AT&T	Utilities	#287293593357	78.42	X		135,747.65
11/09/2023	5778	Jori's Landscape Mai...	Building Expenses:Rep...	Invoice #2754	350.00	X		135,397.65
11/09/2023	5779	Microdyne Plastics, I...	Shade Balls Purchase	Invoice #00159...	22,100.00	X		113,297.65
11/09/2023	5768	Mike Cone	-split-		41.55			113,256.10
11/09/2023	5769	Mitzi Miller	-split-		41.56			113,214.54
11/09/2023	5770	Quentin G Carnes	-split-		39.55	X		113,174.99
11/09/2023	5772	Rick G Ledbetter	-split-		41.55	X		113,133.44
11/10/2023	debit	US Treasury	-split-	85-0324208	543.52	X		112,589.92
11/10/2023	debit	NM Taxation and Re...	Payroll Liabilities	02-194990-005	19.16	X		112,570.76
11/13/2023	5780	Microdyne Plastics, I...	Shade Balls Purchase	Invoice #00159...	22,100.00	X		90,470.76
11/13/2023	5781	NACD	Dues and Subscriptions	FY2024 Dues	501.00	X		89,969.76
11/14/2023	5782	Madden Trucking, Inc.	Shade Balls Purchase	Shade Ball pic...	4,500.00	X		85,469.76
11/15/2023	5783	Dawn M. Privett	-split-		876.97	X		84,592.79
11/15/2023	5784	Robin L. Griffith	-split-		312.18			84,280.61
11/17/2023	5785	Microdyne Plastics, I...	Shade Balls Purchase	Invoice #00159...	22,100.00	X		62,180.61
11/22/2023	5786	S.O.S. Waste Dispos...	Utilities	VOID:		X		62,180.61
11/22/2023	5787	S.O.S. Waste Dispos...	Utilities	Invoice #202432	84.00	X		62,096.61
11/25/2023			Rental Income	Deposit		X	7,430.00	69,526.61
11/27/2023			Sale of Shade Balls	Deposit		X	28,080.00	97,606.61
11/27/2023	5788	WTI, Inc.	Shade Balls Purchase	Invoice #s 058...	12,500.00			85,106.61
11/28/2023	5789	Visa	-split-	#1891	1,031.72			84,074.89
11/29/2023			Sale of Shade Balls	Deposit		X	3,844.00	87,918.89
11/30/2023			Interest Income	Interest		X	1.03	87,919.92