

**ROOSEVELT SOIL & WATER CONSERVATION DISTRICT
MONTHLY MEETING**

August 10, 2023; 7:00 a.m.

AGENDA

Call the meeting to order

Opening Prayer

U.S. Pledge of Allegiance

New Mexico Pledge of Allegiance (I salute the flag of the State of **New Mexico** and the Zia symbol of perfect friendship among united cultures.)

Approve the Agenda

Approval of the Minutes – July 13, 2023

Financial Reports

General account

Noxious Weed account

Approve all bills due

NRCS Report

NMDA Report

Review the mail

Project Reports

Weather Program – George Bomar/Request for Input for Drought Mitigation Program Response Letter

Shade Ball Conservation Project – Research Project/Order/Inventory/Bldg. Construction

Playa Lakes Restoration Project – Christopher Rustay/MOA between the Roosevelt SWCD and the New Mexico State Land Office

High Plains CWMA – FY2024 Budget

Well Monitoring

ZiaMet

Cost-Share Program

Old Business

Fair Schedule

New Business

Resolution #4-2024 Acknowledgement of FY22 Audit

Building Insurance (\$3,587 last year)

El Llano Estacado RC&D Dues \$100

Prairie Partners 2023 Sponsorship

Annual Report of Accomplishments FY2023

Innovative Farming Conference Sponsorship

County Commissioners/City Council Updates

Building Issues – sprinklers/paint touch-up

Supervisor Reports

Administrative Assistant Report

FSA Report

Public Comment – Comments are limited to 2 minutes per person. Total of 30 minutes.

The Board may enter into Executive Session to discuss the items listed on the agenda pursuant to NMSA 1978, Section 10-15-1(H).



Roosevelt Soil and Water Conservation District Monthly Meeting August 10, 2023

Board Members Present

**Mitzi Miller Sharon Davis
Quentin Carnes Rick Ledbetter
Mike Cone**

Absent

Kendell Buzard

Others Present:

**Dean Bruce D'Llaynn Bruce
Christopher Rustay Dawn Privett
George Bomar Sam Smallidge
Dylan Marks Malin Parker
Andrew D. Bluth**

Mike Cone called the meeting to order at 7:08 a.m.

Opening prayer, U.S. Pledge of Allegiance, & New Mexico Pledge.

Agenda: Quentin Carnes moved to approve the agenda as presented. Mitzi Miller seconded. Motion carried.

Minutes: Mitzi Miller moved to approve the July 13, 2023 meeting minutes as presented. Quentin Carnes seconded. Motion carried.

Financial Reports & Bills: Quentin Carnes moved to approve the financial reports for filing and bills for payment. Rick Ledbetter seconded. Motion carried. (See attached.)

NRCS Report: D'Llaynn Bruce presented the NRCS report. (See attached.)

NMDA Report: Dean Bruce presented the NMDA Report.

Review Mail: The mail was reviewed.

Weather Program: Rick Ledbetter moved to approve letter to the U.S. Bureau of Reclamation in response to the Inflation Reduction Act and the Mitigation of Drought in the American West as presented. Mitzi Miller seconded. Motion carried.

Shade Ball Water Conservation Project: The research project was discussed with Sam Smallidge. He is planning a trip to Portales in the next few weeks to visit with Board members and visit ranch locations. Sam will also check with Patrick Kircher regarding the use of the vehicle that the Extension Office has offered to let us use. He will also contact Joshua Gonzales about working on the project with us.

The Board discussed placing a new shade ball order. This was tabled until next month.

The construction contractor for the shade ball storage building is working on an estimate for us to get started on the building.

Playa Lakes Restoration Project: The Board reviewed a draft MOA between Roosevelt SWCD & the NM State Land Office. Some of the language needed more review. Mike Cone said he would look it over and get suggestions back to Christopher and the SLO in about two weeks and/or before next month's meeting. MOA approval was tabled until next month.

Christopher Rustay asked the Board for their opinion on the current Playa Restoration Program payments. The Board agreed that they should be increased.

High Plains CWMA: The Board will update the 2024 budget to include the funding secured for the weed program through the SWCC and Chaves County, and possibly Roosevelt County.

Well Monitoring: Repairs will be made to the well monitor in October on their next visit to Portales.

ZiaMet Program: [ZiaMet Weather Station Network \(nmsu.edu\)](https://nmsu.edu)

Cost-Share Program: No new information.

Fair Schedule: Rick Ledbetter moved to have Roosevelt SWCD man the fair booth on Thursday and Saturday. We will request that Border SWCD man the fair booth on Wednesday and Friday. Quentin Carnes seconded. Motion carried.

Resolution #4-2024 Acknowledgement of FY22 Audit Findings: Quentin Carnes moved to accept Resolution #4-2024 as presented. Mitzi Miller seconded. Motion carried. Roll call was unanimous in the affirmative.

Building Insurance: The Board reviewed updates on the policy.

El Llano Estacado RC&D 2024 Annual Dues: Rick Ledbetter moved to pay the dues in the amount of \$100. Mitzi Miller seconded. Motion carried.

Prairie Partners 2023 Sponsorship: Mitzi Miller moved to sponsor the meeting in the amount of \$150. Quentin Carnes seconded. Motion carried.

2023 Annual Report of Accomplishments: Quentin Carnes moved to approve the Report as presented. Rick Ledbetter seconded. Motion carried.

Innovative Farming Conference Sponsorship: Quentin Carnes moved to sponsor the conference in the amount of \$150. Rick Ledbetter seconded. Motion carried.

County Commissions/City Council Updates: Tabled until next month.

Building Issues: The touch-up on the painting has been completed.

An estimate will be obtained to upgrade the sprinklers along the front fence of the building.

Rick Ledbetter moved to have Nixon Enterprises get us an estimate on replacing the opener for the gate.

Supervisor Reports: No additional information.

Administrative Assistant Report: Dawn Privett gave her report.

FSA: No report.

Public Comment: The floor was open for public comment.

Next month's meeting will be Thursday, September 14, 2023, at 7:00 a.m. at the Portales USDA Office.

Quentin Carnes moved to adjourn the meeting at approximately 10:12 a.m. Rick Ledbetter seconded. Motion carried.


Chairman


Administrative Assistant

Roosevelt Soil & Water Conservation District

8/3/2023 12:10 PM

Register: JP Stone Community Bank

From 06/30/2023 through 07/31/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/30/2023			Sale of Shade Balls	Deposit		X	961.00	85,954.07
06/30/2023			Interest Income	Interest		X	0.67	85,954.74
07/01/2023	5682	Dawn M. Privett	-split-		874.97	X		85,079.77
07/01/2023	5683	Robin L. Griffith	-split-		310.17	X		84,769.60
07/01/2023	5684	Quentin G Carnes	-split-		39.56	X		84,730.04
07/01/2023	5685	Mitzi Miller	-split-		39.56	X		84,690.48
07/01/2023	5686	Mike Cone	-split-		39.56			84,650.92
07/01/2023	5687	Rick G Ledbetter	-split-		39.55			84,611.37
07/01/2023	5688	Kendell R. Buzard	-split-		39.55	X		84,571.82
07/03/2023			-split-	Deposit		X	1,016.00	85,587.82
07/03/2023			Sale of Shade Balls	Deposit		X	300.00	85,887.82
07/10/2023	5689	AT&T	Utilities	#287293593357	78.11	X		85,809.71
07/10/2023	5690	Roosevelt County W...	Utilities	#00004171	195.90	X		85,613.81
07/10/2023	5691	Yucca Telecom	Utilities	#22480	89.95	X		85,523.86
07/10/2023	5692	Roosevelt County El...	Utilities	#753427	940.70	X		84,583.16
07/10/2023	5693	Jori's Landscape Mai...	Building Expenses:Rep...	Invoice #2615	350.00	X		84,233.16
07/12/2023	5694	Dawn M. Privett	Supplies:Office Supplies	Office Expense...	28.26	X		84,204.90
07/14/2023			Sale of Shade Balls	Deposit		X	18,600.00	102,804.90
07/14/2023			Tree Sales/Windbreak	Deposit		X	35.00	102,839.90
07/14/2023	5695	Ace Hardware & Ho...	Building Expenses:Imp...	Painting/Trim s...	998.23	X		101,841.67
07/14/2023	5696	Z7 Farms	Miscellaneous	Shade Ball Loa...	329.46			101,512.21
07/14/2023	5697	NMACD	Dues and Subscriptions	2024 Members...	1,000.00	X		100,512.21
07/14/2023	5698	SW Quay SWCD	Education Program/Sp...	2024 FFA/4-H ...	500.00	X		100,012.21
07/15/2023	5699	Dawn M. Privett	-split-		876.97	X		99,135.24
07/15/2023	5700	Robin L. Griffith	-split-		243.97			98,891.27
07/17/2023			Sale of Shade Balls	Deposit		X	300.00	99,191.27
07/17/2023	5701	Vizcarra's Handyman...	Building Expenses:Imp...	Invoice #INV0...	1,622.82	X		97,568.45
07/17/2023	5702	Clayton Williams Ra...	Miscellaneous	Refund for ball...	1,240.00	X		96,328.45
07/17/2023	5703	Collin Carnes	Building Expenses:Rep...	Janitorial Servi...	200.00	X		96,128.45
07/24/2023			Misc. Income	Deposit		X	100.00	96,228.45
07/24/2023	5704	S.O.S. Waste Dispos...	Utilities	Invoice #193007	84.00			96,144.45
07/25/2023			Rental Income	Deposit		X	7,430.00	103,574.45
07/28/2023			Sale of Shade Balls	Deposit		X	100.00	103,674.45
07/28/2023			Tree Sales/Windbreak	Deposit		X	22.50	103,696.95
07/28/2023	5705	Visa	-split-		452.68			103,244.27
07/31/2023			Tree Sales/Windbreak	Deposit		X	34.50	103,278.77
07/31/2023			Interest Income	Interest		X	0.80	103,279.57



August 7, 2023

Team 11 NRCS Field Office Report for August 2023

Programs

FY2023 EQIP contracts have been obligated, we have received additional funding.

FY2024 CRP General Signup 60 conservation plans are due August 11th, Team 11 has 137 between the two offices.

NRCS has received the list of Grassland offers to complete plans for, there are 124 between the two offices, interim plans are due September 15th.

Field Office Updates

Team 11 is in the process of getting new furniture, please pardon our mess.

Staffing Updates

- Current Team 11 Vacancies:
 - Soil Conservationist – Clovis
 - Rangeland Management Specialist – Portales
 - Soil Conservation Technician – Portales – Open on USAjobs, closes 8/14

Staff will be serving on 2 week details on the Hermits Peak/Calf Canyon fires, we will be short staffed during this time. Current schedule for details:

- Jack – July 30th – August 12th
- Caleb – August 13th – August 26th
- D'Laynn & George – August 27th – September 9th
- Laura – September 10th – September 23rd
- Grace – September 23rd – October 7th

Please visit [Farmers.gov](https://farmers.gov) to get current updates on USDA programs.

D'Laynn Bruce
Team 11 District Conservationist



RESOLUTION #4-2024
ROOSEVELT SOIL & WATER CONSERVATION DISTRICT
ACKNOWLEDGEMENT OF THE FY22 AUDIT

WHEREAS, the Roosevelt Soil & Water Conservation District is required by statute to contract with an independent auditor to perform the required annual audit or agreed upon procedures for Fiscal Year 2022; and,

WHEREAS, the Roosevelt Soil & Water Conservation District has directed the accomplishment of the audit for FY22 be completed; and,

WHEREAS, this audit has been completed and presented to the Roosevelt Soil & Water Conservation District per the July 27, 2023 Letter from the State Auditor authorizing release of the FY22 audit.

WHEREAS, NMAC 2.2.2.10 (M) (4) provides in pertinent part that "Once the audit report is officially released to the agency by the state auditor (by a release letter) and the required waiting period of five calendar days has passed, unless waived by the agency in writing, the audit report shall be presented by the IPA, to a quorum of the governing authority of the agency at a meeting held in accordance with the Open Meetings Act, if applicable;" and,

NOW THEREFORE, BE IT RESOLVED, that the Roosevelt Soil & Water Conservation District hereby accept and approve the completed audit report and findings as indicated within this document.

ACCEPTED AND APPROVED this 10th day of August, 2023, in regular session by the Roosevelt Soil & Water Conservation District, at the Portales USDA Office, 050 NM Hwy 467, Portales, in Roosevelt County, New Mexico.

Mike Cone, Chairman

Roosevelt Soil & Water Conservation District

8/10/23
Date

These resolutions passed upon a motion made by Quentin Carnes and
seconded by Mitzi Miller vote as following:

Mike Cone

Mike Cone

Quentin Carnes

Quentin Carnes

Rick Ledbetter

Rick Ledbetter

Mitzi Miller

Mitzi Miller

Sharon Davis

Sharon Davis

Kendell Buzard

ATTEST:

Dawn Pruitt
SIGNATURE

8/10/23
DATE

Admin Asst.
TITLE